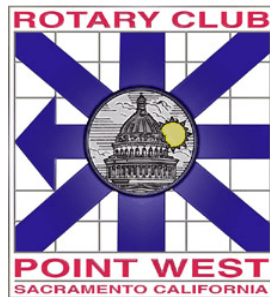




Welcome  
to the  
**Rotary Club  
of  
Point West  
Sacramento**  
**Member Handbook**

(Revised 8/5/08 By The Membership Committee)



# Rotary Club of Point West Sacramento

## Table of Contents

Welcome to Rotary Club of Point West .....	1
“First Things First” .....	1
Record Attendance .....	1
Make up Meetings.....	1
Red Badge to Blue Badge.....	1
Greeter’s Table .....	1
Website .....	2
The Four Way Test .....	2
Overview of Membership Requirements .....	2
Financial .....	2
Prompt Payment of Annual Club Dues .....	2
Breakfast Meetings .....	2
Participation in Rotary International Foundation .....	2
Participation in the Point West Rotary Foundation .....	2
Participation in Brewfest .....	2
Participation in Festa di Vino .....	2
Time .....	2
Attendance at Friday Meetings .....	2
Attendance at the Fireside Chats.....	2
Participation in any one of the FOCUS on Schools/Kids Activities.....	3
Chair or Co-chair.....	3
Club Structure .....	3
Programs - Areas of Service.....	4
Club Service.....	4
Community Service.....	8
International Service .....	11
Vocational Service .....	13
Other Club Programs .....	14
Fireside Chats.....	14
Club Assemblies.....	14
Holiday Program.....	14
Club Policies ..	15
Solicitations .....	15
Check Cashing at Meetings .....	15

## Welcome to Rotary Club of Point West

Our Club is a small part of a large international organization but it is a big part of our members' lives. With approximately 160 members, we are the second largest club in District 5180. Rotary International has over 32,500 clubs worldwide with one and one quarter million members in more than 165 countries. We are proud to be part of this group, the family of Rotary International that has dedicated itself to "Service Above Self".

Each year Rotary International selects an international theme, our Rotary District also chooses a theme, and our club's president chooses a Club theme for his or her term. These themes set out the objectives of the club the next year.

Local schools, from elementary to high school, are at the cornerstone of our local contribution of money and time. From tutoring programs to business mentoring programs, our members help make a difference in those schools that are struggling to educate our youth.

Our twin club, the Rotary Club of Hilton and Howick, is situated in one of the poorest areas of South Africa where AIDS and poverty have taken enormous tolls. We support a self-employment venture there, which involves the production of hand-made quilts. We helped equip the first Zulu South African quilters' guild and now help market and sell their products.

Our Club meets on Friday mornings at 7:00 AM at the Sacramento Red Lion. You won't confuse our meetings with those of "your father's Rotary Club". They are always lively and, at times, irreverent. Rotary Club of Point West can be addictive. We are always looking for motivated individuals to help with our mission of "Making a difference locally and globally."

## “First Things First”

Below are the “First Things” new members need to know when first joining Point West.

1. **Record Attendance:** Upon arrival to the weekly breakfast meeting each member must record their attendance at the “Greeter's Table.” Also record makeup meetings on the Attendance Sheet noting the date and function you attended.
2. **Makeup Meetings:** Each member's minimum attendance is 50% and is set by Rotary International. District activities, attendance at Point West committee meetings and events all count towards the attendance goals. Make sure you either record your makeup meetings on the weekly Attendance Sheet at the Greeter's Table or send the club's Secretary (or Administrative Assistant) an email noting the date and function you attended.
3. **Red Badge to Blue Badge:** Each new member is issued a **temporary** Red Badge. The badge is worn during the meeting and returned to the badge box at the end of each meeting. Before you can receive a **permanent** Blue Badge you need to complete a list of items. These items are listed on the Red Badge to Blue Badge Checklist you were provided during your Read In. Contact the Club's Sergeant-At-Arms to assist you in completing the checklist of items. Your sponsors can also assist you in completing the checklist.
4. **Greeter's Table:** One of the first activities you will be asked to perform will be staffing the Greeter' Table. The Greeter's Table is where members record their meeting attendance, pickup their badge to wear during the meeting and pay for the breakfast meeting. There are three people to staff the Greeter's Table: (a) Greeter, (b) Ticket Taker and (c) Cashier. The first week you will be the Greeter, the second week the Ticket Taker and the third week the Cashier. The Greeter is responsible to greet members and visitors. When a visitor attends assist the person in filling out a temporary name badge, paying for the breakfast meeting and then introduce the person to the Sergeant-At-Arms. When you are the Ticker Taker and Cashier please read the description of these positions on our web site.

**Website:** The club's website contains a wealth of information. If you have a question, usually the answer can be found at: <http://pointwestrotary.com>. A directory of club members is available on the website and can only be accessed by logging in with a password. Your password will be emailed to you when you first join the club. Or, you can have your password emailed to you at any time by clicking on "Forgot your password?", filling in your email address/first name and clicking "Retrieve Password."

## The Four Way Test

From the earliest days of the organization, Rotarians were concerned with promoting high ethical standards in their professional lives. One of the world's most widely printed and quoted statements of business ethics is The 4-Way Test, which was created in 1932 by Rotarian Herbert J. Taylor (who later served as RI president) when he was asked to take charge of a company that was facing bankruptcy. This 24-word code of ethics for employees to follow in their business and professional lives became the guide for sales, production, advertising, and all relations with dealers and customers, and the survival of the company is credited to this simple philosophy. Adopted by Rotary in 1943, The 4-Way Test has been translated into more than a hundred languages and published in thousands of ways.

### The 4-Way Test Of the things we think, say or do:

1. **Is it the TRUTH?**
2. **Is it FAIR to all concerned?**
3. **Will it build GOODWILL and BETTER FRIENDSHIPS?**
4. **Will it be BENEFICIAL to all concerned?**

## Overview of Membership Requirements

1. **Financial:** Each member is expected to financially support the club by contributing in the following ways:
  - A. **Prompt Payment of Annual Club Dues**
  - B. Payment for **Breakfast Meetings**
  - C. Annual **Participation in Rotary International Foundation:** Any level of participation is acceptable. The first \$50 contributed each year is matched by the club until you attain a Paul Harris Fellow (\$1,000 aggregate contribution). Recommended annual contribution \$100.
  - D. Annual **Participation in the Point West Rotary Foundation:** Any level of participation is acceptable. The first \$50 contributed each year is matched by the club until you attain Foundation Fellow Status (\$1,000 aggregate contribution). Recommended annual contribution \$100
  - E. Annual **Participation in Brewfest** (Fall Fundraiser): Be on a committee or worker the day of the event and sell at least 10 tickets.
  - F. Annual **Participation in Festa di Vino** (Spring Fundraiser): Be on a committee or worker the day of the event and sell at least 4 tickets.
2. **Time:**
  - A. **Attendance at Friday Meetings** - Minimum attendance of 50%. The Club Goal is to maintain attendance above 80% (make-ups at other clubs, District activities, attendance at PWR committee meetings and events all count towards the attendance goals).
  - B. Annual **Attendance at the Fireside Chats:** Once a year during January - February.

- D. **Participation in any one of the FOCUS on Schools/Kids Activities:** At least one time per quarter. Includes, Scholarship Programs, RYLA, Speech Contests, Encina Mentor Program, Christmas Promise, RYE, Teacher of the Year Program )
- G. **Chair or Co-chair** on at least one committee or major event. There are approximately 50 areas where you can serve.

## **Club Structure**

The governance of the club is the Executive Board made up of the President, Secretary, Treasurer, Sergeant-at-Arms, President Elect, Past President and 8 Directors. The Secretary, Treasurer, and Sergeant-at-Arms are appointed by the President. The President elect and Directors are nominated by the nominating committee and elected by the club members.

The Executive Board meets the first Tuesday of each month. Minutes of the Board meetings are available on the club's website in the "Member's Area." The By-laws of the club describes the duties of each of the officers and board member. A copy of the By-laws and club Constitution are available on the club's website in the "Member's Area."

Each Director is responsible for a specific area of service. They are:

- Club Service I: California Brewers Festival, Speakers Committee, Cocktail Party & Mystery Dinner, Club Historian, Bowling Bash, Demotion Party
- Club Service II: Festa di Vino, Newsletter, Softball Team, District Conference Softball Team, Member 2 X 2 's, District Conference
- Club Service III: Golf Tournament, Membership Committee, , Greeters Table/Invocators, Fun Committee
- Community Service I: Salvation Army Bell Ringing & Salvation Army Food Give Away, Benevolent Giving Committee, Blood Bank, Community Safety Service Awards
- Community Service II: PWR Foundation, Rotary Youth Leadership Assembly (RYLA), Sunshine Committee, California Eagle Golf, Paint the Town
- Vocational Service I: Encina Business Academy, Ambassadorial Scholarships,
- Vocational Service II: Community Educational Service Awards, Academic Scholarships, Tours of Business, Speech Contest
- International Service: RI Foundation, Rotary Youth Exchange (RYE), Matching Grants, Group Study Exchange (GSE), PWR International Project

The club's website lists the current officers and board members with their respective assignments.

## **Programs – Areas of Service**

The Rotary Club of Point West supports the various programs of Rotary International. In addition to those programs, Point West has established its own programs. Here is a short description of the programs in the Club's four areas of service: Club Service, Community Service, International Service and Vocational Service.

## A SHORT DESCRIPTION OF PROGRAMS IN THE AREAS OF SERVICE

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### *CLUB SERVICE*

#### **California Brewers' Festival**

##### *What Is It?*

The Club's largest one day event, with over 50 micro brewers and several food vendors participating in the Brewfest, is held at Discovery Park in September. Regional bands and a local radio station have provided entertainment in the past. Planning this event begins several months prior to the occasion. On the actual day Rotarians, family members and friends volunteer their time to make this event a success.

It's a lot of fun and provides the opportunity to get to know your fellow Rotarians.

##### *How Can You Participate?*

Volunteer to be part of the planning committee or sub committees. This begins several months prior to the actual event. Volunteer to work the event by setting up, serving and pouring, taking tickets, providing security, or cleaning up. You can also volunteer to judge the various and sundry brews before the actual event.

#### **Cocktail Party & Mystery Dinner**

##### *What Is It?*

Members and spouses or significant others attend a cocktail party, at the home of one of our members. Each couple is assigned to a team captain who has previously made dinner reservations at a local restaurant. Parties of six to eight then go to dinner. The cocktail party provides an opportunity for members and spouses to meet and get to know one another on a more personal basis.

##### *How Can You Participate?*

Approximately 15 Rotarians are involved in organizing this event. You can Volunteer to be one of the two chairpersons and organize the event. Volunteer to have the cocktail party, or Volunteer to be one of the team captains.

#### **Speakers Committee**

##### *What Is It?*

The Speakers Committee schedules speakers for the weekly meetings. This involves contacting the potential speaker, meeting the speaker at the door, ensuring he or she is welcomed and seated at the head table,



introducing the speaker to the club, and after the meeting, sending a thank-you letter on behalf of the club.

*How Can You Participate?*

Volunteer to be the chairperson or a member of the committee.

**Invocators**

*What Is It?*

The chairperson for this committee schedules the members to be invocators at the weekly meetings. The list is usually completed and published at the beginning of the term. It is the responsibility of the individual members to find a replacement if they are going to miss their assigned week.

*How Can You Participate?*

Volunteer to be a chair or sub-chair or volunteer to be an invocator.

**Greeters Table**

*What Is It?*

Three Rotarians are assigned to the greeters table each week for the breakfast meetings. They set up the table, collect the breakfast money, sell raffle tickets, ensure the members sign in and generally welcome members, visiting Rotarians and guests. This is on a rotating basis, so there is always one member who worked the week before. Two members co chair to organize the greeters table and assign members for the year.

*How Can You Participate?*

Volunteer to be a greeter.

**Membership**

*What Is It?*

The Membership Committee organizes information and paperwork for prospective new members, ensuring this information is available to the Board when the prospective member is interviewed, and advising the secretary and corresponding secretary of classifications and names, so records can be updated and badges can be ordered. In the spring, the co-chairs of this committee schedule and organize a new member orientation.

*How Can You Participate?*

Two members are needed to co-chair this Committee.

**Club Historian**

*What Is It?*

The Club Historian organizes pictures of the various events, maintains club records, inventories historical documents and ensures the banners are current.

## **Newsletter Writers**

### *What Is It?*

The Newsletter Writers capture the essence of the meetings and prepare a weekly newsletter for submittal to the club membership. The Newsletter is written and forwarded to the Club Administrative Assistant for distribution.

## **District Conference**

### *What Is It?*

The annual conference for District 5180 (which includes more than 35 clubs) is scheduled for three days in the spring. The District Governor chooses the location and dates for the conference. Clubs are recognized for the contributions they make to their communities and their good works. The speech contest winner is announced and senior citizen of the year is honored. A dinner and dance is scheduled on the Saturday night of the conference. This is a lot of fun and all members are encouraged to attend.

## **Festa di Vino**

### *What Is It?*

This annual event provides an opportunity for the community to sample wines from local vintners and food from local restaurants. A silent and live auction provide an opportunity for attendees to support the Club's charitable activities. Some Festas have provided music, casino activities and other forms of entertainment.

### *How Can You Participate?*

Rotarians support this event by attending. Donate items or services. Obtain such donations for the silent auction.

## **Demotion Party**

### *What Is It?*

An end of the term party for the outgoing President, organized by a committee, scheduled during June, just before the President Elect assumes office. All members are encouraged to attend in honor of the outgoing President.

## **Softball Team**

### *What Is It?*

The Point West softball team is comprised of members from the club. Games are scheduled for fun competition with teams from other clubs in the district.

### *How Can You Participate?*



Get On the Team or come out and cheer them on (pizza and beer after most games)

### **Point West Rotary Foundation**

#### *What Is It?*

The Point West Rotary Foundation is a separate IRC 501 ( c ) 3 entity. The mission of the PWRF is to manage the funds entrusted to it in a lawful manner and to make available charitable funding in perpetuity for qualified beneficiaries selected by the Rotary Club of Point West – Sacramento.

#### *How Can You Participate?*

You can serve the foundation as a Board member or Officer. All members of the Club are expected to give to the Foundation annually.

### **Bowling Bash**

#### *What Is It?*

Each year the Club sponsors a bowling tournament for members and their family just for fun. The purpose is to share a good time with one another and to provide a social break from Club fundraising.

#### *How Can You Participate?*

Bring your family to the tournament and have a good time.

### **2 X 2 Presentations**

#### *What Are They?*

Throughout the Club year which runs from 7/1 through 6/30 of each year, a newer member will be paired with a long time member for a 2 X 2 presentation at a Club meeting. Before the presentation, the two members will join each other for a meal and get to know each other. Then, during a Club breakfast meeting, each member will introduce the other to the Club. These are often humorous and are always well received by Club members.

#### *How Can You Participate?*

As a new member, make sure that you are assigned a 2 X 2.

### **Golf Tournament**

#### *What Is It?*

Once a year the Club sponsors either on its own or with another Rotary Club a golf tournament. Over the years, the purpose of these tournaments has changed from a primarily social event to one that focuses both on having a good time and raising funds for charity.

#### *How Can You Participate?*

Play in the tournament, become a sponsor of the tournament or help organize and work the tournament.

## **Fun Committee**

### *What Is It?*

*From time to time, the Club Board establishes a fun committee. This group organizes events and outings for Club members which are purely social in nature. It could be a trip to a winery or a night at the harness racing at Cal Expo. These groups tend to be small in number so that members have an excellent opportunity to really get to know one another.*

### *How Can You Participate?*

*Volunteer to chair or serve on the committee. Join one or more of the events that are organized.*

## **COMMUNITY SERVICE**

### **Benevolent Giving Committee**

#### *What Is It?*

The Benevolent Giving Committee consists of one chairperson and several committee members. The Committee meets on a monthly basis to review applications from individuals or organizations for charitable contributions. The committee is authorized to approve contributions up to \$5,000.00. If a larger sum is requested, the committee makes a recommendation to the board to either approve or deny the request.



#### *How Can You Participate?*

You can serve as a member of the Committee. You can make the community aware of this source of charitable funding.

## **Academic Scholarships**

### *What Is It?*

Students from Encina Preparatory Academy apply for a scholarship to either a vocational or academic school. A committee of Point West Rotarians interview the applicants and choose the winner based on set criteria. The winners receives a scholarship that is awarded when he or she graduates from high school.

### How Can You Participate?

You can chair the committee or volunteer to read the applicants' essays and be a part of the selection process.

## **Salvation Army Food Give Away Distribution**

### *What Is It?*

Just before Christmas, Point West Rotarians volunteer their time to distribute food to the needy. The Salvation Army organizes the event at Cal-Expo in Sacramento. .

### *How Can You Participate?*

A chairperson is needed to coordinate with the Salvation Army  
Approximately 70-80 Rotarians are needed to volunteer a block of at least 2 hours to distribute food.

## **Salvation Army Bell Ringing**

### *What Is It?*

Point West Rotarians volunteer to ring bells for the Salvation Army during the week before Christmas. There are several locations in Sacramento where volunteer Rotarians "ring the bell" between the hours of 7:00 a.m. and 4:00 p.m.

### *How Can You Participate?*

One chairperson is needed to organize this event  
At least 40 Rotarians are needed to volunteer an hour or two.

## **Rotary Youth Leadership Assembly (RYLA)**

### *What Is It?*

Rotary Youth Leadership Assembly is a week long leadership training camp conducted by Rotarians for about 100 boys and girls who have completed their junior year in high school. Each year Point West Rotary selects, sponsors and transports two students to the conference.

### *How Can You Participate?*

Volunteers are needed to be part of the RYLA committee which reviews student applications and selects the students. Drivers are needed to transport the students. You can also volunteer to be a camp counsellor.

## **Paint The Town**

### *What Is It?*

Annually, Point West Rotary participates in "Paint the Town". Through the Rebuilding America Program, a home in the Sacramento area is selected for exterior painting and minor repairs. A criteria including, but not

limited to, financial need is used in selecting the home. Rotarians, spouses, significant others, children and friends of Point West Rotarians spend the day scraping old paint off the home, applying fresh paint and trim, performing minor carpentry, and landscaping and grooming the yard. This project sets the tone for Rotarians' active involvement in the community and is one of our most worthwhile "hands on" projects.

*How Can You Participate?*

You can be a laborer or support those that are laboring with food and drink and encouragement

### **California Eagles Golf**

*What Is It?*

Several years ago, Haggin Oaks started a golf program for area youth with special needs. Volunteer golfers work with the children at the golf course. Donating time to this project during the spring and summer is fulfilling and worthwhile.

*How Can You Participate?*

Be a volunteer golfer.

### **Blood Drive**

*What Is It?*

Each year Point West conducts a blood drive. Members are encouraged to give blood. This blood is credited to Point West Rotary and available to members and their families as well as to the community should it be necessary.

*How Can You Participate?*

Become a donor.

### **Community Safety Service Awards**

*What Is It?*

These awards recognize the work of members of the community, such as police officers, firemen and women, and teachers. The chairperson is responsible for coordinating with those local agencies in selecting deserving recipients for the awards and arranging for those chosen to be honored at a breakfast meeting. A donation is made to the charity of choice in the recipients' name.

*How Can You Participate?*

Volunteer to chair the committee or participate in the meeting assembly when the awards are given.

## **Sunshine Committee**

### *What Is It?*

*From time to time, the Board will establish a Sunshine Committee. The purpose of this committee is to oversee the general health and well-being of the membership by keeping the Club informed of special needs and situations that can develop in a members life due to health or other significant events.*

### *How Can You Participate?*

*Volunteer to serve on the committee. When a committee announcement is made, follow-up with the Club member by phone or card.*

## **INTERNATIONAL SERVICE**



## **Rotary Foundation**

### *What Is It?*

Rotary Foundation is a project that is ongoing throughout the Rotary year. In keeping with the object of Rotary, involvement and contributions during November are emphasized with the goal to have the majority of funds gathered and submitted to Rotary International by the end of December. The member who chairs this service organizes the drive for funds through announcements and phone calls, and maintains records of Paul Harris Fellows and sustaining members.

### *How Can You Participate?*

You can become involved by volunteering to chair or  
To assist the chairperson.

## **Matching Grants**

### *What Is It?*

This project involves writing and applying for matching grants through the District and/or Rotary International for appropriate projects. For example, Point West committed \$5000 to purchase a van for a school for the deaf in Mexico. Volunteer members wrote grants for matching funds. As a result, the District responded with a

matching grant of \$5,000 and then Rotary International responded with a matching grant of \$10,000. A total of \$20,000 was made available to purchase a good van for the school.

**How Can You Participate?**

Volunteer to write or assist with the writing of the grant.

### **Rotary Youth Exchange (RYE)**

*What Is It?*

When Point West sponsors an outbound exchange student the Club also hosts an inbound student from another country. The chairperson for this event communicates with the district in making arrangements and ensures there are host families for the incoming student.

**How Can You Participate?**

Offer to house an inbound student for 3 months. Solicit interest in becoming an outbound student.

### **Group Study Exchange (GSE)**

*What Is It?*

Each year, funded through Rotary Foundation, a group of business or professional people from a foreign country comes to the United States for four to six weeks. Members help by providing lodging and transporting our visitors to and from the various activities which have been arranged for them. Members can also apply at the district to be part of an outgoing team. This promotes goodwill and friendship between the countries of our world.

**How Can You Participate?**

You can house an inbound GSE team member for their three day stay in our area. You can solicit individuals to participate in an outbound GSE program. You can apply to become an outbound team leader.

### **Rotary Club of Point West – Sacramento International Projects**

*What Are They?*

The Club undertakes a specific international project most years. It has in the past included providing a van for a school in Mexico, providing seed money for self-employment ventures in South Africa, and providing capitol funds for micro-lending to the African Continent.

*How Can You Participate?*

Volunteer to serve on this committee and get involved in our mission to make a difference in our international community.

## *VOCATIONAL SERVICE*

### **Encina Business Academy**

#### *What Is It?*

The Encina Business Academy provides local high-school juniors with opportunities to develop business skills, knowledge, and attitudes for success in the business world. This program runs during the academic year and meetings are held on a monthly basis.



#### *How Can You Participate?*

Volunteer to meet with students.

### **Tour of Businesses**

#### *What Is It?*

From time to time, the Club sponsors tours of local companies. Point West Rotarians who have participated have had the opportunity to tour the Shriner's Hospital, the new Airport Terminal, the UCD Medical Center and, best yet, the Crystal Creamery (with samples).

#### *How Can You Participate?*

You can host a tour of your business or find a business willing to allow a tour by our members.

### **Speech Contest**

#### *What Is It?*

This is a district wide competition of high school students. Each year the district announces the topic for the contest. The initial competition is held at the club level. The winner of the contest continues on to district competition.

The chairperson for the speech contest coordinates with Encina Preparatory Academy to arrange for students who might be interested in participating and introduces the students who will be participating at the breakfast meeting. The winning student is chosen by a panel of members and continues on to compete at the district level.

#### *How Can You Participate?*

You can be part of the committee that picks the contestants. You can judge on the day of the event.

## **Ambassadorial Scholarship**

### *What Is It?*

Rotary International provides a scholarship for College age students to study abroad for one year. The District organizes the selection of these students but individual Rotary Clubs have the ability to sponsor individuals applying for this program. Our Club has a tremendous track record in having successful applicants. It is always a treat to have them visit the Club before and after their year abroad.

### *How Can You Participate?*

Look for an appropriate candidate and ask them to apply. Serve on the District selection committee.

## **Other Club Programs**

### **Fireside Chats**

#### *What are they?*

During January and February “fireside chats” are scheduled. Ten to twelve Point West Rotarians meet at a host member’s home for a few hours to become better acquainted and discuss club issues in an informal setting and complete a questionnaire for the Areas of Service you wish to serve in the upcoming term. Each member has time to tell the others about him or herself. Co-chairing this event involves finding 15 volunteer hosts, scheduling the “chats” and assigning each of the club members to one of scheduled “chats”.

#### *How Can You Participate?*

Volunteer to host one of the chats.

### **Club Assemblies**

#### *What are they?*

Club Assemblies are conducted during the breakfast meetings. Instead of having a speaker, avenues of service and club activities are discussed. This is a time for members to express ideas or concerns or to make suggestions about club business.

#### *How Can You Participate?*

Attend the breakfast meeting at which the assembly is held and make your views known.

### **Holiday Program**

#### *What Is It?*

Christmas Promise is an organization that sends “Santa Claus” to approximately 250 families. Each year teachers, church organizations, and social workers forward “letters to Santa” from disadvantaged children.



Christmas Promise fulfills the wishes of these children by sending Santa to the home of the children on Christmas Eve. Point West Rotary has been an ongoing sponsor for Christmas Promise. At the last club meeting before Christmas, members have an opportunity to sponsor this program or make a donation to the Point West Rotary Foundation or make a donation to the Rotary International Foundation.

*How Can You Participate?*

Donate money to Christmas Promise, Point West Rotary Foundation or Rotary International Foundation. Volunteer to be a Santa or Elf on Christmas Eve in the Christmas Promise program.

## **Club Policies**

From time to time, the Club's Board of Directors establishes written policies. Two important ones follow:

### **Policies:**

1. **Solicitations:**

Rotary Club of Point West Sacramento Policy Statement dated 4/14/2005 regarding solicitation by members of non-RCPWS charitable activities

It is the desire of the Club to promote charity in general and not just those activities of its own. However, the Club wants to insure that its members are not bombarded with unapproved solicitations from its members. In addition, the Club seeks to maintain its emphasis on its own mission, raising funds for children's charities. The Club recognizes that there are a myriad of ways for its members to solicit support for their non-Rotary charitable activities including but not limited to: solicitation that is face-to-face, by phone, by email, by direct mail, and by addressing the group at formal or informal meetings.

Given these considerations, it is Club policy to require prior Board approval of any direct mail or email solicitations or presentations to the Club wherein it is proposed that a member will be soliciting Club members for non-RCPWS charitable purposes. This policy requires that the member appear at a Board meeting and make his or her request. If approved by the Board, the member shall be required to and allowed to make the statement on the request as follows: "This solicitation has received prior approval by the Board of the Rotary Club of Point West Sacramento. By approving this solicitation, the Board does not mean to influence a member's decision to participate or not in the request." Further, it is the policy of this Board to approve only one mode of solicitation for each request. In other words, the approved solicitation shall be either by email, direct mail or by general announcement to the membership at a meeting and not by any combination of these methods. (April 15, 2005)

2. **Check Cashing at Meetings:**

The board decided that the club will not cash large checks at breakfast meetings. The motion passed unanimously. (April 3, 2007)